



SOUTH DAKOTA LOTTERY DRAWING GUIDELINES

2nd Chance: “\$5 Keys-N-Cash (game 1016)”

May 4, 2020 – November 20, 2020

I. PURPOSE

These drawing guidelines have been prepared to ensure the prize awarded for the 2nd Chance “\$5 Keys-N-Cash” promotion is determined as impartially and randomly as possible and that the integrity of the South Dakota Lottery is maintained at all times.

The Executive Director of the South Dakota Lottery reserves the right to change and supersede any outlined procedures to handle unforeseen circumstances.

II. GENERAL

- A. The 2nd Chance “\$5 Keys-N-Cash” promotion is a second chance drawing in which South Dakota Lottery Players Club members can enter non-winning “\$5 Keys-N-Cash” scratch tickets for a chance to win **their choice of a new 2020 Ford Mustang GT Premium Fastback, Ford Explorer XLT, or a Ford F-150 XLT SuperCrew.**
- B. To be eligible for the drawing, the entrant must be a member of the South Dakota Lottery Players Club.
- C. To become eligible for the drawing, players must enter a non-winning scratch ticket for “\$5 Keys-N-Cash” scratch ticket game actively being sold between the dates indicated below that has not previously been entered for any other Lottery drawing by accessing the Play It Again webpage through either the Players Club website at <http://lottery.sd.gov/players/login/> or on the South Dakota Lottery mobile app. Each ticket will receive five entries. Entries will be accepted beginning at **12:00 a.m. CST, May 4, 2020 until the entry cutoff time of 11:59 p.m. CST, November 19, 2020.**
- D. The prize winner of the 2nd Chance “\$5 Keys-N-Cash” promotion will be determined at a publicly held drawing at the Pierre Lottery office in accordance with SDCL Chapter 42-7A, Lottery administrative rules, and these 2nd Chance “\$5 Keys-N-Cash” Drawing Guidelines. The Executive Director shall have the discretion to alter the date, time and location of the Prize Drawing. The odds of an entrant being selected as a “\$5 Keys-N-Cash” Drawing winner will be determined by the number of entries submitted.
- E. **One (1) Grand Prize Winner and five (5) alternates will be randomly selected during the grand prize drawing.** The Grand Prize Winner will have 30 days from the date they are notified of their win to submit their completed prize claim form to receive their prize. Should that deadline not be met, the prize will revert to the next alternate.



- F. Should the security and integrity of the Second Chance Drawing webpage or Lottery mobile app be comprised by technological intrusion or other like actions, the promotion will be suspended until such time as said security has been reinstated and verified.
- G. In the event that the South Dakota Lottery is unable to conduct the drawing, due to technological issues or other like circumstances, the Multi-State Lottery Association (MUSL) has been authorized to perform the drawing in the back-up capacity, utilizing the procedures and processes contained in these guidelines.

III. RESPONSIBILITIES

A. DRAWING MANAGER - The Drawing Manager shall:

1. Serve as official Drawer for the selection of the **one (1) Vehicle Prize winner and five (5) alternates.**
2. Compile materials necessary to conduct the drawing.
3. With the Drawing Security Officer, prepare the drawing site.
4. With the Drawing Auditor and Drawing Security Officer, examine the MUSL Quantum Vision Random Number Generator (RNG) thirty (30) minutes prior to the commencement of the drawing and within thirty (30) minutes after the drawing.
5. Explain 2nd Chance “\$5 Keys-N-Cash” Drawing procedures to the public.
6. Conduct the drawing in accordance with these Drawing Guidelines.
7. Compile a list showing the winning entrant and alternate entrants from the drawing.
8. Along with the Drawing Security Officer, secure an electronic copy of all tickets entered from BIT (Bureau of Information and Telecommunications) before the official drawing to retain with the official drawing documents.



B. DRAWING SECURITY OFFICER - The Drawing Security Officer shall:

1. Arrange for an Auditor to be present at the drawing.
2. With the Drawing Manager, prepare the drawing site.
3. With the Drawing Auditor and Drawing Manager, examine the MUSL Quantum Vision Random Number Generator (RNG) thirty (30) minutes prior to the commencement of the drawing and within thirty (30) minutes after the drawing.
4. Maintain physical security over the drawing site during the drawing.
5. Verify that the DVR is functioning properly.
6. Ensure that the drawing is recorded in its entirety and that after the drawing the recording is secured in a safe place.
7. Participate in the drawing as described in these Drawing Guidelines.
8. Validate the entry to make sure it is a valid entry before the winner is declared.
9. Along with the Drawing Manager, secure an electronic copy of all tickets entered from BIT before the official drawing to retain with the official drawing documents.

C. DRAWING AUDITOR - The Drawing Auditor shall:

1. Observe all aspects of the drawing and oversee, to a practical extent, that all rules regulations and procedures are followed. In the event a rule, regulation or procedure is not followed, the Drawing Auditor shall bring it to the attention of the Drawing Manager.
2. With the Drawing Manager and Drawing Security Officer, examine the MUSL Quantum Vision Random Number Generator (RNG) thirty (30) minutes prior to the commencement of the drawing and within thirty (30) minutes after the drawing.
3. Verify the names and numbers of the winner and alternates with the numbers chosen by the random number generator and the list provided by BIT coincide. Ticket validation will be verified through the Scientific Games International Keyed Dual Security program.
4. Forward the Drawing Auditor's report to the Drawing Manager and send a copy to the Executive Director within four (4) working days following the scheduled drawing.



D. DRAWER - The Drawing Drawer:

1. Must be at least eighteen years of age
2. May be an employee of the South Dakota Lottery and may be the Drawing Manager.
3. Must draw the winning entries in accordance with these Drawing Guidelines.

IV. ELIGIBILITY REQUIREMENTS

- A. Entrants must be at least eighteen (18) years old to participate and win a prize.
- B. Persons may enter up to forty (40) non-winning “\$5 Keys-N-Cash” tickets per day on the Play It Again webpage or Lottery mobile app. Each ticket may only be entered once. An attempt to submit an entry that has already been submitted will generate an error message informing the player that the entry has already been submitted and may not be resubmitted. The eligibility of the winning entry shall be determined by the Lottery after the drawing through a verification process. In the unlikely event of duplicate winning entries, the Lottery shall employ investigative measures to determine by activation, sell and entry date of ticket, and other verifiable means the validity of the entries to declare a single winning entry.
- C. Participation shall be limited to persons whose eligible entries are received on the Play It Again webpage or Lottery mobile app by 11:59 p.m. CST, November 19, 2020.
- D. The South Dakota Lottery will not be responsible for data entry errors from the entrants. The risk of loss for the electronic non-delivery, late delivery or failure of receipt for ticket information entered electronically in the promotion remains with the entrant, regardless of the cause of transmission failure.
- E. Entries are ineligible if:
 1. The Lottery is unable to determine the owner of the entry.
 2. Is received after the ending entry date.
 3. Any ticket is shown to be of stolen status, unissued, counterfeit in whole or in part, mis-registered, defective, printed or produced in error, multiple printed, or fails any of the Lottery's confidential validation tests.
 4. The ticket is a winner.



V. METHOD OF PROCESSING ENTRIES

- A. All entries must be received through the Play It Again webpage accessed through the Players Club website at <http://lottery.sd.gov/players/login/> or Lottery mobile app. Once an entry has been successfully submitted into a 2nd Chance promotion, it is no longer eligible to be entered into any other 2nd Chance promotion.
- B. Entries received via Lottery Mobile app will be secured in a database maintained by BIT (Bureau of Information and Telecommunications) and Lottery personnel for the purpose of conducting the drawing or obtaining information necessary to assist drawing entrants. BIT provides a number of internal security measures to ensure that online entries are secure. Data collected in the course of the promotion is stored on secure servers within a guarded limited access hosting facility and access to data is protected by a variety of security products. The Director of Security and Video Lottery for the South Dakota Lottery has been made aware of these security procedures and has deemed them acceptable for the purposes of this drawing.
- C. Internet entries are processed 24 hours a day, seven days a week, from the date and time the promotion begins until the final deadline of the final drawing for which entries are eligible to be submitted. Each entry record contains a date stamp to indicate when it was submitted by the entrant.
- D. Each entry will be validated by Lottery Security, if selected.
- E. All entries are retained in the entry database for the duration of the promotion, regardless of whether or not they are selected in the drawing, to ensure that any entry cannot be submitted more than one time during the course of the promotion.

VI. FULFILLMENT SERVICES

- A. MDI shall provide complete fulfillment of the vehicle prize awarded in connection with the second chance drawing. The Lottery authorizes MDI to fulfill the vehicle prize in all states as prohibited by law.
- B. After receiving approved and validated winner's information from the Lottery, MDI shall contact a Vehicle Prize winner within ten (10) business days of receipt of such information to begin making delivery arrangements. MDI shall arrange for vehicle delivery to the authorized dealer within ninety (90) business days of such approval.
- C. The Vehicle Prize includes the vehicle, motor vehicle excise tax, dealer preparation charges, delivery to an authorized dealer closest to a Vehicle Prize winner's residence and associated fees. MDI shall reimburse the vehicle winner in the form of a check for the motor vehicle excise tax and license fee after he or she registers and titles the vehicle. (The applicable federal tax withholdings shall be paid by MDI. MDI shall issue an IRS Form W-2G to the Vehicle Prize winner).



- D. Any unused vehicle purchase funds will be issued to a Vehicle Prize winner by MDI within thirty (30) business days of the Vehicle Prize winner's receipt of the Vehicle Prize.
- E. The Vehicle Prize will be a 2020 production year model. If a 2020 production year model is not available, the Lottery will authorize MDI to reduce the dollar amount of the options available to a Vehicle Prize winner in an amount equal to the price difference between the budgeted amount of \$65,000.00, less federal tax withholdings, and the cost of the 2021 or later production year model.
- F. The Vehicle Prize is not transferable.
- G. The Vehicle Prize is not redeemable for cash, except in the case of a debt set-off. A single transaction shall take place and no trade-ins shall be allowed.
- H. If a Vehicle Prize winner has a debt set-off, the Vehicle Prize shall be converted to cash and the Lottery will issue a check for the amount of the debt set-off to the appropriate state agency. The Vehicle Prize winner will receive an IRS Tax Form W-2G from the Lottery for the total value of the winnings including the debt set-off amount. If the debt set-off is paid in full and there is cash remaining, the Lottery shall issue a second check for that amount directly to the Vehicle Prize winner, less federal tax withholdings. If the debt set-off is paid in full, and if the remaining cash amount could be applied to a lesser valued vehicle, at the Lottery's discretion, the Vehicle Prize winner may select a Vehicle Prize up to the remaining cash value, less federal tax withholdings and MDI will fulfill that Vehicle Prize.
- I. Upon a Vehicle Prize winner being validated by the Lottery, title to the Vehicle Prize shall immediately pass to the Lottery but may be delivered directly to the Vehicle Prize winner.
- J. In the event a Vehicle Prize is not claimed by the date and time required by the Lottery, the Lottery and MDI shall have no obligation to purchase or pay for that vehicle unless the Lottery awards the unclaimed Vehicle Prize(s) in a Licensor approved manner.
- K. MDI may substitute a prize of equal or greater value upon the written approval of the Lottery.

VII. DRAWING PROCEDURES

- A. The Drawing Manager, Drawing Security Officer, and Drawing Auditor shall conduct the 2nd Chance "\$5 Keys-N-Cash" Prize Drawing from all the eligible entries.
- B. The Drawing Manager, in the presence of the Drawing Security Officer and the Drawing Auditor, shall conduct the drawing using the following process:

Check Seals on the RNG Draw Machines



- Boot up RNG Draw Machine
- Drawing Manager Logs in to RNG Draw Machine
- Enter Name of Drawing Security Manager
- Enter Game Parameters
 - _____ Pick Special Draw
 - _____ # of Entries (as provided by Drawing Security Manager)
 - _____ # of Winners - 6 (One (1) Vehicle Prize winner and five (5) alternates)
 - _____ Prize: One (1) 2020 Ford Vehicle (\$65,000)
- Enter Auditor Name
- Perform Self-Test on RNG Draw Machine
- Pick Draw
 - _____ Proceed with Yes
 - _____ Record numbers of Winner and alternates
 - Grand Prize Winner # _____
 - 1st Alternate # _____
 - 2nd Alternate # _____
 - 3rd Alternate # _____
 - 4th Alternate # _____
 - 5th Alternate # _____

If a valid winner is not verified after the first 6 entries, the Lottery will continue to work through the list in the order provided on the printed report from the RNG Draw Machine until a valid non-winning entry is verified. Entry verification will be processed through Scientific Games International Keyed Dual Security program by the Security Department.

- Record Report
- Log off RNG Draw Machine

The Drawing Security Officer shall match the winning entry selected by the RNG to the entry corresponding number from the list of entrants from the LT08 database. The Drawing Security Officer



shall then match the next five (5) alternate winning entries to be used in the event that the unofficial winning entry is declared ineligible, that Lottery officials are unable to locate the winning player, or that any of the winners are unable to collect the prize. If a valid winner is not verified after the first 6 entries, the Lottery will continue to work through the list in the order provided on the printed report from the RNG Draw Machine until a valid non-winning entry is verified.

- C. The Drawing Security Officer shall record the 2nd Chance “\$5 Keys-N-Cash” Prize winner’s name onto an official results form, which will then be copied, and the copy given to the Director of Advertising and Public Relations immediately following the conclusion of the drawing.

- D. The Drawing Manager, by 5 p.m. CT of the second working day following the completion of the 2nd Chance “\$5 Keys-N-Cash” Drawing, shall file with the Executive Director a list of the winner and alternates drawn and the following certifications:
 - 1. Certification by the Drawing Manager that the 2nd Chance “\$5 Keys-N-Cash” Drawing was conducted in compliance with SDCL Chapter 42-7A, Lottery administrative rules and these Drawing Guidelines.

 - 2. Certification by the Drawing Auditor, to the practical extent, that the procedures established in these Drawing Guidelines have been followed and the 2nd Chance “\$5 Keys-N-Cash” Drawing was conducted in compliance with SDCL Chapter 42-7A, Lottery administrative rules and these Drawing Guidelines.

VIII. STORAGE, TRANSPORTATION AND SECURITY OF DRAWING EQUIPMENT

- A. When not in use, the drawing equipment shall be kept in a secured area.

- B. When not in the secured area, the drawing equipment shall be under the control of Lottery security personnel.

- C. Drawing equipment will be moved, serviced, or otherwise handled only by those persons authorized by the Director of Security and Video Lottery or designee.

Ford Motor Company Trademarks and Trade Dress used under license to MDI Entertainment LLC.

Ford is not a sponsor of this promotion.



***Approval of Entry and Drawing Rules for South Dakota Lottery 2nd Chance
“\$5 Keys-N-Cash” Promotion Drawing***

We attest that we have reviewed the 2nd Chance “\$5 Keys-N-Cash” Drawing Rules and approve of their issuance as shown in this document.

Norman Lingle, Executive Director, South Dakota Lottery

Date

Jordon Kitts, Director of Security, South Dakota Lottery

Date



***Appointment of Drawing Personnel for South Dakota Lottery 2nd Chance
"\$5 Keys-N-Cash" Promotion Drawing***

I, Norman Lingle, Executive Director of the South Dakota Lottery, hereby appoint Liza Sickler as the Drawing Manager and Sonja Campbell as the Drawing Security Officer for the South Dakota Lottery 2nd Chance "Keys-N-Cash" Drawing to be held **November 20, 2020** in the Pierre Lottery office at 711 E. Wells Avenue, Pierre, SD.

Norman Lingle, Executive Director, South Dakota Lottery

Date



***Drawing Manager's Certification of Compliance for South Dakota Lottery 2nd Chance
"\$5 Keys-N-Cash" Promotion Drawing***

With SDCL 42-7A, ARSD Article 48 and the South Dakota Lottery's Guidelines
for the 2nd Chance "\$5 Keys-N-Cash" Drawing.

The undersigned Drawing Manager hereby certifies that the 2nd Chance "\$5 Keys-N-Cash" Drawing
conducted on November 20, 2020 was conducted in compliance with the provisions of SDCL 42- 7A,
ARSD Article 48 and the South Dakota Lottery's rules for the 2nd Chance "\$5 Keys-N-Cash" Drawing.

The approximate total number of entries available for this drawing was_____.

Drawing Manager _____ Date _____

Attested before:

Drawing Auditor _____ Date _____



***Certification of Drawing Equipment for South Dakota Lottery 2nd Chance
"\$5 Keys-N-Cash" Promotion Drawing***

I attest that I examined and tested the RNG thirty (30) minutes prior to commencement of the drawing and within thirty (30) minutes after the drawing and found the equipment to be in proper working order.

Drawing Security Officer _____ Date _____

Drawing Manager _____ Date _____

Drawing Auditor _____ Date _____



***Official Results Form (One (1) Grand Prize Winner) For South Dakota Lottery 2nd Chance
"\$5 Keys-N-Cash" Promotion Drawing November 20, 2020***

On November 20, 2020, the 2nd Chance "\$5 Keys-N-Cash" Drawing was performed at the Pierre Lottery office according to SDCL 42-7A, ARSD Article 48 and the South Dakota Lottery's rules for the 2nd Chance "\$5 Keys-N-Cash" Drawing.

The Grand Prize winner drawn is:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____



**Official Results Form (Alternates) for
South Dakota Lottery 2nd Chance "\$5 Keys-N-Cash" Promotion Drawing
November 20, 2020**

The alternates drawn are:

1. Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____

2. Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____

3. Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____

4. Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____



5. Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____